

Chain of Responsibility Policy

As part of our overall health and safety policy, ANC is committed to ensuring its employees, contractors and clients abide by the Chain of Responsibility (CoR) legislation.

CoR requirements apply not only to the individuals and personnel directly performing roles for ANC, but also to clients, customers and contractors.

ANC has implemented a risk management system based on CoR requirements that addresses:

- **Speeding** - Drivers speed is monitored through internal FMS (Fleet Management Software) with the use of overspeed reports to assist in either training or disciplinary action for ongoing speed breaches
- **Fatigue management** - ANC applies "Standard hours" to manage drivers work and rest hours and ensure adequate breaks for recovery are taken between shifts
- **Mass & Dimensions** - Vehicles Mass & Dimension limits are captured in internal FMS (Fleet Management System) to ensure that any load scheduled or carried does not exceed the limits of any vehicle's payload at any time
- **Load restraint** - All loads are restrained in accordance with *Load Restraint Guide 2018* and *Load Restraint Guide for Light Vehicles 2018*
- **Vehicle maintenance** – ANC requires all drivers, including contract carriers to complete daily vehicle checks for their work vehicles. ANC also requires evidence that all vehicles are regularly serviced by an authorised repairer

Our CoR policy covers people responsible for:

- Consigning – commissioning a load by road transport
- Packing – packs goods to be loaded onto the vehicle
- Loading – loading freight or restraining the load
- Driving – physical act of driving a heavy vehicle
- Scheduling – scheduling, rostering and vehicle allocation process
- Receiving – taking possession of deliveries

All parties must ensure they do not breach the general duty of the Chain of Responsibility by their actions, inactions or demands.

No person shall:

- Knowingly cause a breach of legislation;
- Coerce, induce or encourage a breach of CoR rules; or
- Provide false or misleading information that could cause a breach of CoR legislation

Revision History					
Document Ref:	Chain of Responsibility Policy	Revision:	05	Approved:	01/12/2021
Owner:	ANC	Approver:	James Taylor		
Next Review:	Dec 2023				
This document cannot be modified without the approval of Risk and Safety Manager					Page 1 of 2



ANC will:

- Require that those involved in road transport operations take the necessary steps to prevent a breach of road safety laws;
- Ensure that persons with responsibilities that affect compliance with road transport laws are held accountable for any breach in their responsibilities; and
- Assist where practical with information and guidance to employees, contractors, suppliers and customers on the Chain of Responsibility legislation.

ANC is committed to ensuring that it complies with Chain of Responsibility legislation. ANC will achieve this by:

- Providing training to its staff and contractors
- Providing information on CoR compliance
- Reviewing CoR compliance at management meetings and via external audits

Acknowledgements

References:

- Heavy Vehicle National Law Act 2012(HVNL)
- Heavy Vehicle (Fatigue Management) National Regulation
- Heavy Vehicle (General) National Regulation
- Heavy Vehicle (Mass, Dimension and Loading) National Regulation
- Heavy Vehicle (Vehicle Standards) National Regulation
- Workplace Health and Safety Acts
- Workplace Health and Safety Regulations
- Load Restraint Guide 2018
- Load Restraint Guide for Light Vehicles 2018

Authorised by: James Taylor

Signature: 

Position Title: Director

Date: 01st Dec 2021

Revision History

Revision History					
Document Ref:	Chain of Responsibility Policy	Revision:	05	Approved:	01/12/2021
Owner:	ANC	Approver:	James Taylor		
Next Review:	Dec 2023				
This document cannot be modified without the approval of Risk and Safety Manager					Page 2 of 2