COVIDSafe Deliveries



31 January 2021 (from 6pm)

Perth Metro, Peel & South West Regions, WA

ANC is adopting key protective measures and physical distancing (1.5m from others) wherever possible.

We are committed to delivery excellence, while minimising human-to-human contact, to protect the safety and health of everyone throughout the delivery process. Please ensure you read and understand these instructions.

ANC DELIVERIES ARE RESTRICTED TO

- Front Door
- Inside the Front Door
- Into the Garage.

The recipient must ensure 1.5m physical distancing and wear a mask at all times, with only one person communicating with the delivery team.

ANC delivery teams must ensure 1.5m physical distancing and wear a mask at all times.

ALL COMPLEX DELIVERIES ARE UNAVAILABLE

- No Installations
- No Furniture Assembly
- No Unpacking and Removal of Packaging
- No Removal of Old Comparable Product

Delivery restrictions minimise time onsite, maximise physical distancing and protect everyone in the delivery chain.

If you have any concerns with the delivery site based on the recipient's health indicators including COVID-19 or flu like symptoms, coughing or sneezing, please call your ANC Manager for advice.

ANC will send an SMS directing customers to SAFE DELIVERIES during COVID-19 including a WA ALERT.

CONTACTLESS PROOF OF DELIVERY

ANC will continue to substitute proof of delivery signatures with this effective alternative:

1. Driver takes photos of goods on site, geotagged for proof of location
2. Driver types in the recipient's name and X in place of the signature (as per current processes).

Do not distribute the 'thank you' cards with NPS instructions. These are on hold until further notice.

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PHYSICAL DISTANCING at LOADING

All ANC delivery professionals must continue physical distancing and wear a mask at loading:

- Maintain 1.5 metres from others wherever possible
- Wear a mask
- Stay in vehicle until load is ready
- Avoid unnecessarily walking around sites.

WEAR A MASK

ANC has advised masks are mandatory when outside your house. Please ensure you wear it properly:

- Wash or sanitise your hands before putting it on or taking it off
- Make sure the mask covers nose and mouth, fits snugly under your chin, over the nose and sides of face
- Do not touch the front of your mask while wearing or removing it
- Do not allow the mask to hang around your neck or under your nose
- Do not reuse single use masks; wash and dry reusable masks after use and store in a clean dry place.

PRACTICE GOOD HYGIENE - ALWAYS

- **Wash your hands** often with soap and water, and/or use alcohol-based hand sanitisers
- **Cover coughs and sneezes** and dispose of used tissues immediately
- **Avoid touching your eyes, nose and mouth**
- Clean and disinfect surfaces: steering wheels, dashboards, internal vehicle surfaces
- Clean and disinfect objects: mobile phones, keys, wallets, pens and work passes
- Increase fresh air flow by opening windows or adjusting air conditioning

IF YOU'RE SICK GET TESTED QUICK

- **Stay home** if you or a member of your household is waiting for test results
- **Stay home** if you or a member of your household could be a COVID-19 close contact
- **Stay home** if you're unwell (fever 37.4+, sore throat, cough, shortness of breath, runny nose).
- If you're sick get tested quick.

Thank you for your care, professionalism and vigilance throughout these unprecedented times.