

Complex Deliveries Cleaning Guide

Please follow these **VERY IMPORTANT DIRECTIONS** when completing:

- Installations
- Assembly
- Unpacking and Removal of Packaging
- Removal of Old Comparable Products

If contractor drivers have any concerns with the delivery site based on the recipients health indicators including COVID-19 or flu like symptoms, coughing or sneezing, please consult with your ANC Manager.

You do not have to enter the site if you feel at risk. We do ask you to safely delivery the goods while maintaining all COVIDSafe behaviours.

STEP 1		<ul style="list-style-type: none"> ✓ Wash hands or apply antibacterial hand sanitiser ✓ Wear gloves and other PPE (mask, eye wear) prior to touching surfaces, especially Old Comparable Product
STEP 2		<ul style="list-style-type: none"> ✓ Spray antibacterial cleaning product onto a cloth IMPORTANT: avoid contact with skin, eyes, clothing and surfaces
STEP 3		<ul style="list-style-type: none"> ✓ Use the cloth with antibacterial cleaning product to wipe down the surfaces of Old Comparable Products, especially whitegoods
STEP 4		<ul style="list-style-type: none"> ✓ Remove Old Comparable Product to vehicle ✓ Dispose of cleaning cloth, gloves and PPE in dedicated rubbish bag in your vehicle
STEP 5		<ul style="list-style-type: none"> ✓ Remove rubbish bag each day from your vehicle and replace with a new rubbish bag
STEP 6		<ul style="list-style-type: none"> ✓ Wash hands or apply antibacterial hand sanitiser regularly, for before and after every delivery, and throughout your day

For any questions or concerns, please contact [Matt Wheatley](#), ANC National Safety & Compliance Manager, telephone: +61 418 683 140.