# Training

ANC Your integrated distribution partner

**Legend:**
- CEO = Chief Executive Office
- GM = General Manager
- CM = Compliance Manager
- WHST = WHS Team

**Start**

**CM, Managers** — Define minimum training requirements for each position/role

**NHVAS** — Record minimum training requirements in Training Register

**Start**

**CM, Managers** — Identify training needs.

**CM** — Seek approval from CEO

**Approved ?** — No → **End**

Yes

**WHST** — Organise training → Company Meetings ANC-002

**WHST** — Update training records

**WHST** — File copy of certificates, records of training in personnel files

**End**