



PROCEDURE ANC-014 Rev: 13/07/17	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Health Monitoring </div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 10px;"></div>	
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1 Key to Titles

CEO = Chief Executive Officer
SM = State Manager
CM = Compliance Manager
DRS = Driver Recruitment Support

2 Procedure

Activity	Position Responsible
2.1 Determining Requirements for Health Monitoring	
a) The requirement for health monitoring shall be determined via the risk assessment process	CEO, CM
2.2 Audiometric Testing	
a) Audiometric testing is required for workers who are frequently required to use personal protective equipment for protection against the risk of hearing loss associated with noise that exceeds the exposure standard for noise.	
b) Audiometric testing must be provided for the worker: <ul style="list-style-type: none"> Within 3 months of the worker commencing the work Then at least every 2 years. 	
c) Workers audiometric test results shall be kept in the employee's file	CM
2.3 Health Monitoring	
a) Health monitoring shall be undertaken if workers are required to carry out work involving: <ul style="list-style-type: none"> Hazardous materials including volatile substances such as MOCA Asbestos, Crystalline silica, Vinyl Chloride, organophosphate, pesticides, lead, isocyanates etc. Extreme environmental conditions such as high humidity and high temperature Any high risk materials such as asbestos. 	
b) The WHS Team shall give information about the health monitoring requirements to: <ul style="list-style-type: none"> A person who is likely to be engaged to carry out work using, handling, generating or storing a hazardous chemical, and A worker for the business or undertaking, before the worker commences work using, handling, generating or storing a hazardous chemical. 	WHST
c) Health monitoring must be supervised by registered medical practitioner with experience in health monitoring	
d) The CEO or State Manager or nominee must provide the following information to the registered medical practitioner carrying out or supervising the health monitoring: <ul style="list-style-type: none"> The name and address of the person conducting the business or undertaking, The name and date of birth of the worker, The work that the worker is, or will be, carrying out that has triggered the requirement for health monitoring, If the worker has started that work—how long the worker has been carrying out that work 	CEO, SM
b) The CEO or State Manager must take all reasonable steps to obtain a health monitoring report from the registered medical practitioner who	CEO, SM

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Activity	Position Responsible
c) The CEO or State Manager must give a copy of the health monitoring report to the worker as soon as practicable after the person receiving the report	CEO, SM
d) A copy of the health monitoring report must be provided to the local Statutory Authority as soon as practicable after obtaining the report if the report contains: <ul style="list-style-type: none"> Any advice that test results indicate that the worker may have contracted a disease, injury or illness as a result of carrying out the work using, handling, generating or storing hazardous chemicals that triggered the requirement for health monitoring, or Any recommendation that the person conducting the business or undertaking take remedial measures, including whether the worker can continue to carry out the work using, handling, generating or storing hazardous chemicals that triggered the requirement for health monitoring 	CEO, CM
e) Health monitoring records must be kept as confidential records and kept for at least 30 years after the record is made	
f) Health monitoring reports and results of a worker assessment must not be disclosed to another person without the worker's written consent.	
2.4 Driver medicals	
a) All heavy vehicle drivers (12.5GVM and above) shall be required to undergo yearly medicals	
b) Evidence of the medical must be provided to ANC each year.	DRS